



## **Supporting children with special educational needs**

### **Policy statement**

Tinkers and Tribe provides an environment in which all children with special educational (SEN), are supported to reach their full potential. We have regard for the Special Educational Needs & Disability Code of Practice (2014). We have in place a clear approach for identifying, responding to, and meeting children's SEN. We support and involve parents (and where relevant children), actively listening to, and acting on their wishes and concerns. We work in partnership with the local authority and other external agencies to ensure the best outcomes for children with SEN and their families. We regularly monitor and review our policy, practice and provision and, if necessary, make adjustments.

### **Procedures**

We designate a member of staff to be the Special Educational Coordinator (SENCO) and give their name to parents. Our SENCOs are: Alexandra Stewart and Charlotte Stewart. The SENCO works closely with the setting manager and key workers and has responsibility for the day-to-day operation of our Supporting Children with Special Educational Needs Policy and for co-ordinating provision for children with SEN.

We ensure that the provision for children with SEN is the responsibility of all members of the setting. We ensure that our inclusive admissions practice ensures equality of access and opportunity. We provide a broad, balanced and differentiated curriculum for all children. We apply SEN support to ensure early identification of children with SEN. We use the graduated approach system (assess, plan, do and review) applied in increasing detail and frequency to ensure that children progress. This includes disabled children with special educational needs

We ensure that parents are involved at all stages of the assessment, planning, provision and review of their children's special education including all decision making processes. We, where appropriate, take into account children's views and wishes in decisions being made about them, relevant to their level understanding. We provide parents with information on local sources of support and advice e.g. Local Offer, Information, Advice and Support Service. We liaise and work with other external agencies to help improve outcomes for children with SEN. We have systems in place for referring children for further assessment e.g. LIFT or Early Help referral. We provide resources to implement our Supporting Children with Special Educational Needs Policy. We ensure that all our staff are aware of our Supporting Children with Special Educational Needs Policy and the procedures for identifying, assessing and making provision for children with SEN.

We provide in-service training for parents, practitioners and volunteers. We raise awareness of our special education provision via our website. We ensure the effectiveness of our special



educational needs provision by collecting information from a range of sources e.g. Improvement officer, Best practice guidance, staff and management meetings, parental and external agency's views, inspections and complaints. This information is collated, evaluated and reviewed annually. We provide a complaints procedure.

This policy was adopted by: Tribe Incorporated Ltd

Dated: 9.1.24

Date to be reviewed: 9.1.25

Written by: Alexandra Stewart

Role: Owner/Director/DSL/SENCO

Signed on behalf of provider: